



Geroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

*4700 Ramona Boulevard
Monterey Park, California 91754-2169*



August 4, 2009

**BULLETIN NUMBER 1
REQUEST FOR PROPOSALS
LOS ANGELES COUNTY OFFENDER MONITORING SYSTEM
BID NUMBER 361-SH-2009**

INTRODUCTION

The Los Angeles County Sheriff's Department (Department) is issuing this Request for Proposals (RFP) to solicit proposals from interested and qualified Proposers for a Los Angeles County Offender Monitoring System (LACOMS). Proposer shall provide the planning, installation, configuration, implementation, case management, and maintenance of an electronic offender monitoring system for tracking participants. The selected Proposer shall provide a System that is:

- An operationally proven, commercial off-the-shelf (COTS) system solution designed for the correctional industry requiring minimal customization; and
- A turnkey operation with the selected Proposer providing ongoing Warranty and Maintenance Support subsequent to rollout of the System; and
- Configurable to meet the LACOMS Requirements.

The selected Proposer shall provide a single-unit electronic monitoring device or mechanism that is attached to the ankle of a participant (tracking device) for purposes of tracking the whereabouts of such participant at all times within Department facilities and external locations.

RFP SUBMISSION INFORMATION

RFP Release

The RFP will be available in electronic format on August 5, 2009, after 5:00 p.m. You may access the RFP in electronic (PDF) format via the Department's website at: http://www.lasd.org/lasd_contracts/info.html (underscore between "lasd" and "contracts") and obtain additional information at the County's website at: <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

A Tradition of Service Since 1850

If the Proposer wishes to access the RFP via the above Department website, the Proposer MUST inform Irma Santana of the Department's Contracts Unit at isantan@lasd.org of Proposer's name, organization representing, address, e-mail address, fax number, and telephone number.

The RFP will also be available in hardcopy and CD format after August 6, 2009, at the following address:

Los Angeles County Sheriff's Department
Sherman Block Sheriff's Headquarters Building
Contracts Unit
4700 Ramona Boulevard, 2nd Floor
Monterey Park, California 91754

Requests for receiving the RFP in the mail can also be made to the Sheriff's Department Contracts Unit (Attention: Irma Santana) at isantan@lasd.org.

RFP Timetable

The timetable for this RFP is as follows:

- ◆ Release of RFPAugust 4, 2009
- ◆ Request for a Solicitation Requirements Review Due
by 10:00 a.m. Pacific Standard Time (PT)August 18, 2009
- ◆ Last Day to Confirm Attendance to the Mandatory Proposers Conference.....
.....August 18, 2009
- ◆ Mandatory Proposers ConferenceAugust 20, 2009
- ◆ Written Questions Due by 3:00 p.m. PT August 25, 2009
- ◆ Questions and Answers Released September 3, 2009
- ◆ Proposals due by 3:00 p.m. PT September 17, 2009

MANDATORY PROPOSERS CONFERENCE

A **Mandatory Proposers Conference** will be held to discuss the RFP. **This is a mandatory Proposers Conference. All potential Proposers must attend this meeting in order to participate in the proposal submission process scheduled as follows:**

Date: August 20, 2009
Time: 9:00 a.m. – 5:00 p.m.
Address: Los Angeles County Sheriff's Department
Twin Towers Correctional Facility
450 Bauchet Street
Los Angeles, California 90012

Please contact Irma Santana [isantana@lasd.org or fax number (323) 415-6321] to RSVP and confirm attendance by August 18, 2009.

Refer to Section 2.6 of the RFP for more detailed information on the Mandatory Proposers Conference and Mandatory Custody Facilities Site Visit.

PROPOSAL SUBMISSION REQUIREMENTS

The complete proposal package must include the original hardcopy **Business Proposal** and five (5) numbered copies and the original hardcopy **Cost Proposal** and three (3) number copies submitted in a sealed envelope or box, plainly marked in the upper left-hand corner with the name and address of the Proposer and bear the words:

**"PROPOSAL FOR
LOS ANGELES COUNTY OFFENDER MONITORING SYSTEM
RFP NUMBER 361-SH-2009"**

The Proposal(s) shall be delivered or mailed to:

Los Angeles County Sheriff's Department
Contracts Unit – Room 214
4700 Ramona Boulevard
Monterey Park, California 91754
Attention: Irma Santana, Contract Analyst

PROPOSAL DUE DATE/TIME: September 17, 2009 - 3:00 p.m. PT

It is the sole responsibility of the submitting Proposer to ensure that its proposal is received before the submission deadline. Proposers shall bear all risks associated with delays in delivery by any person or entity, including the United States Mail. Any proposal(s) received after the scheduled closing time for receipt of proposals, as stated above, will not be accepted and will be returned to the sender unopened. Timely hand-delivered proposals are acceptable. Facsimile (fax) or electronic mail (e-mail) copies will not be accepted.

CONTACT WITH COUNTY PERSONNEL

Any questions regarding this RFP or any matter relating thereto must be in writing and may be mailed, e-mailed, or faxed to:

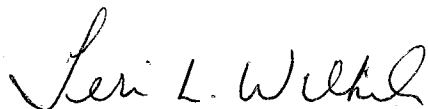
Los Angeles County Sheriff's Department
Contracts Unit
4700 Ramona Boulevard, Room #214
Monterey Park, California 91754
Attention: Irma Santana
E-mail address: isantana@lasd.org
Fax #: (323) 415-6321

If it is discovered that a Proposer contacted and received information from any County personnel, other than the person specified above, regarding this solicitation during the RFP process, Sheriff, in his sole determination, may disqualify the proposal from further consideration.

All interested and qualified Vendors are invited to submit proposals.

Sincerely,

LEROY D. BACA, SHERIFF



Teri L. Wilhelm, Director
Fiscal Administration