



COUNTY OF LOS ANGELES  
SHERIFF'S DEPARTMENT  
OPEN COMPETITIVE JOB OPPORTUNITY



Bulletin No. 770-2760

Posting Date: September 22, 2009

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| <b>JOB TITLE</b>            | <b><u>CHIEF PHYSICIAN III (VARIOUS SPECIALTIES)</u></b>  |
| <b>EXAM NUMBER</b>          | J5459A   |
| <b>FILING DATES</b>         | September 23, 2009 - October 21, 2009  |
| <b>SALARY</b>               | <p>\$10,755.00 - \$28,331.00 <b>MONTHLY</b><br/>Persons employed in this position shall be compensated at the rate established in the Salary Ordinance under Section 6.26.040, Physician E Schedule.</p> <p><b>\$10,755.00 - \$18,860.00</b><br/>Internal Medicine-Gastro (Non-Invasive)<br/>Internal Medicine-General/Endocrinology<br/>Internal Medicine-Infectious Disease<br/>Internal Medicine-Pulmonary (Non-Invasive)<br/>Internal Medicine- Rheumatology</p> <p><b>\$11,051.00 - \$19,378.00</b><br/>Family Practice</p> <p><b>\$11,356.00 - \$19,912.00</b><br/>Physical Medicine and Rehabilitation</p> <p><b>\$11,668.00 - \$20,460.00</b><br/>Internal Medicine-Nephrology</p> <p><b>\$11,988.00 - \$21,021.00</b><br/>Internal Medicine-Cardiology (Non-Invasive)</p> <p><b>\$12,318.00 - \$21,599.00</b><br/>Internal Medicine-Pulmonary (Invasive)</p> <p><b>\$13,730.00 - \$24,075.00</b><br/>Internal Medicine-Hematology/Oncology</p> <p><b>\$14,894.00 - \$26,116.00</b><br/>Emergency Medicine<br/>Internal Medicine-Critical Care</p> <p><b>\$16,157.00 - \$28,331.00</b><br/>Internal Medicine-Cardiology (Invasive)<br/>Internal Medicine-Gastro (Invasive)</p> |
| <b>POSITION INFORMATION</b> | The one position allocable to this class has immediate responsibility for directing the medical program for the Sheriff's Department.  |

Sheriff's Department: Address: 101 Centre Plaza Drive, Monterey Park, CA 91754  
24-Hour Job Line: (800)970-LIST; TTY Phone: (323) 260-5291

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## ESSENTIAL JOB FUNCTIONS

Formulates or assists in the formulation of overall policies, and in the planning and directing of programs and activities of very large and complex medical organizations.

Has responsibility for such administrative aspects of the organization's medical program as budget preparation and control, personnel functions, procurement of equipment and supplies, and the coordination of the work with other organizational units and top management of the department.

Assigns, trains and evaluates medical and related personnel.

Directs or assists in directing the training of interns, resident physicians, and medical and technical students in the work of the organization.

Directs inpatient and outpatient medical services.

Directs the establishment, improvement or revision of the medical work or procedures of the organization in order to improve the level of care and service, or the utilization of personnel.

Plans, directs and supervises medical research and the presentation and review of findings.

Represents the department head at meetings involving other County departments, various public or private health agencies and other governmental agencies.

Drives to custody facilities and other sites located throughout Los Angeles County to perform job-related essential functions.

Directs activities of nursing, counseling, laboratory and related medical support personnel, as required.

## SELECTION REQUIREMENTS

Certification\* by an American Specialty Board in one or more designated specialties\*\* or equivalent certification\*\*\* **-AND-** four years' paid medical administrative experience\*\*\*\* at a large licensed medical facility.

### **Physical Class: 2 - Light:**

Light physical effort which may include occasional light lifting to a 10 pound limit, and some bending, stooping or squatting. Considerable walking may be involved.

**Licenses:** California State Physician and Surgeon's Certificate authorized by the Board of Medical Examiners of the State of California\*\*\*\*\* **-AND-** a current cardiopulmonary resuscitation (CPR) certificate issued by the American Heart Association.\*\*\*\*\*

**A valid California Class C Driver License is required to carry out job-related essential functions.\*\*\*\*\***

**Special Requirement Information:** \*Applicants must attach a copy of their certification by the American Specialty Board **AT THE TIME OF FILING**.

**\*\*Board Certification is required in one or more of the following specialties:**

**Emergency Medicine**

**Family Practice**

**Internal Medicine-Cardiology (Invasive)**

**Internal Medicine-Cardiology (Non-Invasive)**

**Internal Medicine-Critical Care**

**Internal Medicine-Gastro (Invasive)**

**Internal Medicine-Gastro (Non-Invasive)  
Internal Medicine-General/Endocrinology  
Internal Medicine-Hematology/Oncology  
Internal Medicine-Infectious Disease  
Internal Medicine-Nephrology  
Internal Medicine-Pulmonary (Invasive)  
Internal Medicine-Pulmonary (Non-Invasive)  
Internal Medicine-Rheumatology  
Physical Medicine and Rehabilitation**

\*\*\*Equivalent certification is defined as that certification which the appropriate American Certifying Board formally recognizes in writing as being equivalent.

\*\*\*\*In County service, administrative experience is defined as experience at the level of Chief Physician I, M.D. or Chief Physician I. Chief Physician I, M.D. and Chief Physician I in the County of Los Angeles are licensed physicians that have immediate responsibility, either within a geographical area or County-wide, for a general or specialized health services program or directs a medical division in a County hospital.

**\*\*\*\* APPLICANTS MUST INCLUDE A COPY OF A VALID CALIFORNIA STATE PHYSICIAN AND SURGEON'S CERTIFICATE AUTHORIZED BY THE BOARD OF MEDICAL EXAMINERS OF THE STATE OF CALIFORNIA -AND- A COPY OF A CURRENT CARDIOPULMONARY RESUSCITATION (CPR) CERTIFICATE ISSUED BY THE AMERICAN HEART ASSOCIATION AT THE TIME OF FILING.**

\*\*\*\*\* **License Information:** Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles and presented at the time of appointment. License must not be suspended, restricted or revoked. **AN APPLICANT WHOSE DRIVING RECORD SHOWS THREE (3) OR MORE MOVING VIOLATIONS WITHIN THE PAST YEAR WILL NOT BE APPOINTED.**

**APPLICANTS MUST PROVIDE THEIR CALIFORNIA DRIVER LICENSE INFORMATION ON SECTION 11 OF THE STANDARD COUNTY OF LOS ANGELES EMPLOYMENT APPLICATION, "LICENSE OR CERTIFICATE" SECTION, AT THE TIME OF FILING.**

**APPLICATIONS THAT DO NOT INCLUDE THE REQUIRED CALIFORNIA DRIVER LICENSE INFORMATION ON SECTION 11 OF THE STANDARD COUNTY OF LOS ANGELES EMPLOYMENT APPLICATION, "LICENSE OR CERTIFICATE" SECTION, AT THE TIME OF FILING WILL BE CONSIDERED INCOMPLETE AND SUBJECT TO REJECTION.**

**SPECIAL  
INFORMATION**

**Shift:** Any Shift  
**Appointees may be required to work any shift, including evenings, nights, weekends, and holidays.**

**SUCCESSFUL CANDIDATES MUST COMPLETE A THOROUGH BACKGROUND INVESTIGATION, INCLUDING A FINGERPRINT SEARCH.** Examples of disqualifying factors include: Any felony convictions; job related misdemeanor convictions; certain serious traffic convictions or patterns of traffic violations (3 moving violations in one year; failure to appear; at fault accidents; suspended license; driving under the influence); poor credit history; poor employment history; substance abuse; anyone on probation.

**VACANCY  
INFORMATION**

The eligible list resulting from this examination will be used to fill a vacancy within the Los Angeles County Sheriff's Department, Correctional Services Division, Medical Services Bureau.

**EXAMINATION  
CONTENT**

This examination will consist of an oral interview covering training, experience and general ability to perform the duties of the position weighted 100%. As part of the interview, candidates will also be required to complete a brief writing sample to evaluate the ability to document findings, recommendations, and conclusions in writing.

**Candidates must achieve a passing score of 70% or higher on the examination in order to be placed on the eligible list.**

**ELIGIBILITY  
INFORMATION**

The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation.

**\* \* \* \* IMPORTANT INFORMATION \* \* \* \***

**APPLICATION  
INFORMATION**

All applicants are required to submit a Standard County of Los Angeles Employment Application, which must be submitted either online, in person, or by U.S. mail beginning on **Wednesday, September 23, 2009 through Wednesday, October 21, 2009**. You have the option of filing your application either through hard copy submission **-OR-** online (via electronic submission). **Please select only one method to file your application.**

**Instructions for Filing Online:** A Standard County of Los Angeles Employment Application for this examination may be completed online and submitted electronically. Applications received electronically after 4:30 p.m. PST on the last day of filing will not be accepted. **TO APPLY ONLINE CLICK ON THE LINK BELOW THE FILING ADDRESS.**

**Applicants who apply online must either upload required documents as attachments during application submission or fax a photocopy of the required documents to (323) 415-2580 within five (5) business days of filing online or by 4:30 p.m. PST on the last day of filing, whichever comes first. Please include your Name, the Exam Number, and the Exam Title on faxed documents.**

**Instructions for Hard Copy Submission:** A Standard County of Los Angeles Employment Application for this examination will be accepted either in person or by U.S. mail on business days only, between 8:00 a.m. and 4:30 p.m., at the address listed below. A Standard County of Los Angeles Employment Application can be found at: **<http://easier.co.la.ca.us/JobInfo/empapp.pdf>**.

Applications filed at any other County location **will not** be accepted if they are not received at the below location by 4:30 p.m. on the last day of filing. Facsimiles of the application **will not** be accepted. For further information concerning this examination, please call the Professional Examinations Unit at (323) 526-5611, TTY (323) 260-5291 or (323) 267-6669.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Of particular interest will be the breadth and length of experience in the areas covered under "Selection Requirements." Please be sure your application shows complete information, including dates for education and jobs held which relate to this position. In the space provided for education include the names and addresses of schools/colleges attended, titles of courses completed, dates completed and number of credits/units earned, degree(s) earned, dates completed and specialized field of study. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed and salary earned. Attach an additional page(s) to your application, if necessary, to describe fully your related education and experience. All information supplied by applicants is subject to

verification. Applications may be rejected at any stage of the selection process.

**Submit completed application and any required supplemental (if any) in person or by U.S. Mail to the following address:**

Sheriff's Department  
University Centre Building - Professional Examinations Unit  
101 Centre Plaza Drive  
Monterey Park, CA 91754  
(323) 526-5611

On-Line Filing: To file On-Line,  
[https://easier.co.la.ca.us/easier/Applicant/applicant\\_logon.cfm?exid=1773](https://easier.co.la.ca.us/easier/Applicant/applicant_logon.cfm?exid=1773).

**DISABILITY  
ACCOMMODATIONS**

**Americans with Disabilities Act of 1990:** All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA coordinator at (323) 526-5671.

Contact the Coordinator of Personnel Services for Disabled Persons by calling (323) 526-5671. Hearing impaired applicants with telephone teletype equipment may leave messages by calling (323) 260-5291 or (323) 267-6669. The County will attempt to meet reasonable accommodation requests whenever possible.

**AN EQUAL  
OPPORTUNITY  
EMPLOYER**

**Equal Employment Opportunity:** It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

**CHILD SUPPORT  
COMPLIANCE**

**Los Angeles County Child Support Compliance Program:** In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

**VETERAN'S  
CREDIT**

**VETERANS' PREFERENCE CREDIT** of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- During a declared war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans' preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time as it is provided.

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**EMPLOYMENT  
ELIGIBILITY  
INFORMATION**

**Employment Eligibility Information:** Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that **all** persons hired after November 6, 1986, are required to present original documents to the County, **within three (3) business days** of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

**RECORD OF  
CONVICTIONS**

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**

**SOCIAL SECURITY  
ACT OF 2004**

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website [www.socialsecurity.gov](http://www.socialsecurity.gov), or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.