



COUNTY OF LOS ANGELES SHERIFF CIVILIAN OVERSIGHT COMMISSION

World Trade Center
350 South Figueroa Street, Suite 288, Los Angeles California 90071

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April 25, 2023

To: Lieutenant Eric S. Lasko, Acting Captain
Los Angeles County Sheriff Department
Audit and Accountability Bureau

From: Tracy Jordan, Principal Staff Analyst
Sheriff Civilian Oversight Commission

REQUEST FOR POLICY SYSTEM UPDATE:

The *Transparency Promise* page of the Los Angeles County Sheriff's Department's (LASD) public website was created to provide the public with access to various Department resources. After clicking on the LASD Manuals button, the *Policy Archival and Retrieval System (PARS)* page enables the public to search for LASD policy information.

We noticed that the PARS system does not display the policy's last revision date. When viewing any policy, the policy "implementation dates" and "revision dates" are important for citation references and should be displayed to allow the user to evaluate how the policy has changed and/or improved over time.

The Commission requests that LASD update the PARS system to:

1. Enable the policy "implementation dates" and "revision dates" to appear on all policy manual sections (for all policies, procedures, and guidelines), including when the user clicks the "Save Topic as PDF" button.

REASON FOR REQUEST:

Fulfillment of this request will better enable the Commission and the public to access LASD policies and procedures and determine when they were implemented and revised.

WHEN SPECIFIC INFORMATION IS NEEDED:

Please provide a response to the above request by **August 1, 2023**.

CONTACT PERSON:

Feel free to contact Tracy Jordan at
request and please carbon copy (cc) Nune Petrosyan at

with any questions regarding this