



# OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



May 31, 2023

Ms. Danielle Butler Vappie  
Interim Executive Director  
Sheriff Civilian Oversight Commission  
World Trade Center  
350 South Figueroa, Suite 288  
Los Angeles, California 90071

Dear Ms. Butler Vappie:

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
RESPONSE TO THE COUNTY OF LOS ANGELES CIVILIAN OVERSIGHT  
COMMISSION'S REQUEST FOR INFORMATION ON MODIFICATION TO THE  
DEPARTMENT'S POLICY ARCHIVAL AND RETRIEVAL SYSTEM (PARS)

Thank you for the Civilian Oversight Commission's request dated April 25, 2023, seeking modifications to the Los Angeles County Sheriff's Department's Policy Archival and Retrieval System (PARS) page to include implementation dates and revision dates.

The Sheriff's Department agrees that this revision is an important and appropriate change to implement, as it will allow users the ability to thoroughly evaluate how a policy has changed, whether it was improved, and whether the policy change created desired outcomes.

As requested, the modification will include policy "implementation dates" and "revision dates" to appear on all policy and manual sections (for all policies, procedures, and guidelines), including when the user clicks the "Save Topic as PDF" button.

We will begin making this change to all newly implemented policies and will also begin a review of existing policies to include the prior revision dates when it is available. We will do this on a rolling basis until the policies reflect the last revision date. With respect to prior versions of policies, initially they will

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

*A Tradition of Service*  
— Since 1850 —

Ms. Butler Vappie

-2-

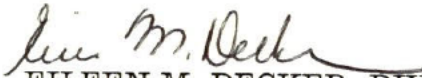
May 31, 2023

be accessible to the public through Public Records Act requests. However, we are developing a process to create an online archive so that old policies can be accessed more easily.

Should you have any questions or concerns regarding this matter, please contact me at

Sincerely,

ROBERT G. LUNA, SHERIFF



EILEEN M. DECKER, DIVISION DIRECTOR  
OFFICE OF CONSTITUTIONAL POLICING